

Waterford and Wexford Education and Training Board

MINUTES

Special Meeting of Waterford and Wexford Education and Training Board

*Held at the Waterford Training Centre, Waterford Ind. Park, Cork Road,
Waterford X91 PX02*

Tuesday, 25th February 2020 at 4.00p.m.

Waterford and Wexford Education and Training Board
Minutes of Special Meeting held 25th February 2020 at 4.00p.m.

Board Members in attendance: *Cllr. Barbara-Anne Murphy, Chairperson presiding; Cllr. Lola O'Sullivan, Deputy Chairperson, Cllr. Aidan Browne, Mr. Richard Byrnes, Cllr. Kathleen Codd-Nolan, Mr. David Doyle, Cllr. Mary Farrell, Ms. Sandra Fogarty, Cllr. Garry Laffan, Ms. Kate Miskella, Cllr. Eddie Mulligan, Cllr. Pat Nugent, Mr. Pat Rath, Ms. Mary Ryan, Ms. Finola Walsh.*

Also in attendance: *Mr. Kevin Lewis, Chief Executive, Dr. Karina Daly, Director of Organisation Support and Development, Mr. Owen O'Mahony, Finance Manager, Ms. Eimear Ryan, Director of Schools, Mr. Ken Whyte, Director of Further Education and Training, Mr. Michael O'Brien, Innovation and Development Manager.*

Apologies: *Cllr. Leonard Kelly, Mr. Senan Lillis, Cllr. Fionntán Ó'Suilleabháin, Cllr. Breda Brennan, Cllr. Joe Kelly, Mr. Larry O'Brien.*

250220.01 CONFLICT OF INTEREST

Conflict of Interest Declaration Forms were circulated to the Board for signature and return (*in order to fulfil requirements as set out in CL0002/2019 Code of Practice for the Governance of Education and Training Boards*). No conflicts of interest were declared.

250220.02 WELCOME

The Board were thanked for their attendance at this Special Meeting.

250220.03 GOVERNANCE

- (a) **Draft Service Plan 2020** {S47 of the Education and Training Boards Act 2013}. The Draft Service Plan 2020 being presented was approved by the Finance Committee following a review at their meeting held on the 19th February 2020.

The Director of OSD delivered a presentation to the Board on the Draft Service Plan 2020 which provides an overview of Services for 2020. The Service Plan was developed to support the implementation of the Waterford and Wexford Education and Training Board Strategy Statement 2018-2022. In addition, specific strategic priorities for WWETB will be either commenced or delivered during 2020 to ensure advancement of the overall Strategy Statement and it was acknowledged that significant progress has been made already in many areas.

The Implementation Plan is broken down into four phases: Planning, Review, Evaluation and Reporting Phase. Various activities and actions were referenced during the Presentation in areas such as Education and Training, Partnerships and Collaborations, FET, Buildings and Infrastructure, Youth Projects, OSD, CPD and Communications/Marketing and Board Members questions were invited.

The Board welcomed the document and some of the board members comments included:

- ◆ A call for more signage was suggested. It was advised that banners displaying school and wwetb logos are available in all schools and the Board Members were encouraged to remind Principals if not displayed.
- ◆ Calendar of events – it was suggested that a Calendar of Events page in Student Diaries documenting Arts, STEM and Sporting events would be useful and schools could collaborate.
- ◆ Media Training – the Board welcomed such training.

The Directors present provided updates to various items in their respective areas and gave examples of new Initiatives and final clarifications on the document were provided by the Director of OSD.

The Board adopted the Waterford and Wexford Education and Training Board's Draft Service Plan 2020, Proposed Cllr. Kathleen Codd-Nolan, Seconded Cllr. Lola O'Sullivan.

250220.04 MEMBERSHIP TO BOARDS OF MANAGEMENT AND OTHER COMMITTEES OF WWETB

The following appointments were made by the Board:

(a) *Youthreach Board of Management - Staff Representative (Male): Mr. Brian Mulvihill following his election; Proposed Cllr. Pat Nugent; Seconded Cllr. Garry Laffan.*

(b) *Creagh College: Ms. Sandra Anderson (Board of Management Nominee - Educate Together); Meánscoil San Nioclás: Ms. Caitriona Ní Ghealbhain (Teachers' Nominee - Female); St. Declan's Community College: Ms. Maureen Hally (Parents' Nominee - Female); Waterford College of Further Education: Dr. Thomas O'Toole (Board of Management Nominee). Proposed Cllr. Mary Farrell; Seconded Ms. Kate Miskella.*

(c) <i>Youthwork Committee:</i>	<i>Representative Body</i>	<i>Name</i>
	Foróige:	Sarah Dunleavy
	Tusla Wexford	Sheila Barrett
	Tusla Waterford	Julie Somers
	Comhairle na nÓg Wexford	Conor Carberry
	Youthwork Ireland – FDYS	Kieran Donohoe
	Comhairle na nÓg, Waterford	Megan Keating
	Voluntary Uniform Youth Groups	Ailson Parle

Proposed Cllr. Pat Nugent; Seconded Ms. Mary Ryan.

250220.05 ADDENDUM

(a) **Governance**

(i) **Code of Conduct for Members of WWETB Committees:** The Director of OSD presented the Code to the Board, the purpose of which is to 'provide guidance to the Chairperson and Members of WWETB Committees in performing their duties'. Proposed Ms. Mary Ryan; Seconded Ms. Finola Walsh.

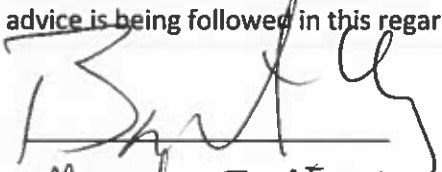
(ii) **Finance Committee Report:** Report of meeting held 19th February 2020 (Item 250220.03 Governance) above refers.

250220.06 A.O.B.

(a) **Corona virus:** The CE indicated that Health Service Executive (HSE) comments are awaited and their advice is being followed in this regard.

Signed:

Date:


March 31st 2020

Documents circulated:

Agenda

Conflict of Interest Declaration Forms

Draft Service Plan 2020

List of Schools' Board and Parent Nominees to Boards of Management

Code of Conduct for Members of WWETB Committees