

YOUTHREACH RESOURCE POSITION

FURTHER EDUCATION AND TRAINING (FET)

PERSON AND JOB SPECIFICATION

Duties of Youthreach Resource Person as outlined under Circular Letter 12/03

- Responsibility to the Co-ordinator on a day to day basis for the delivery of the programme.
- Direct class contact in keeping with programme needs as required by the ETB subject to a maximum of 21 hours per week.
- Curriculum development and delivery, implementation of certification procedures
- Maintenance of discipline
- Development and monitoring of programme
- Assessment and monitoring of learners course work
- Conducting interviews of learners
- Administrative duties relevant to the post.
- To deputise when necessary for the Centre co-ordinator.

Desirable Requirements:

- Clear understanding and empathy with the philosophy of working with young people
- Good understanding of post and the work of Youthreach and WWETB
- Track record of service delivery and using own initiative
- A work history with demonstrates ability to accept change
- Experience in dealing directly with early school leavers and unemployed young people
- Experience in delivering accredited programmes to early school leavers and unemployed young people
- Qualification and experience in area of expertise
- Strong computer skills
- Empathy with young people
- High level of interpersonal skills
- Excellent standard of written, verbal and presentation skills
- Ability to adopt a flexible approach to achieve goals
- Ability to deliver modules/subject specific areas as per advertisement
- Training and/or experience in dealing with young people/early school leavers/people with disabilities
- Some experience of interacting with Community and Voluntary Organisations
- Ability to make linkages/connections/collaborate with other agencies
- Supervisory experience

Subjects covered in Youthreach Centres include the following:

- Active Leisure Studies
- Agriculture/Horticulture
- Childcare: Community Care
- Craft & Design
- Dance
- Drama

- Engineering
- English & Communications
- Gaeilge Chumarsáideach
- Graphics and Construction Studies
- Hair & Beauty
- Hotel Catering & Tourism
- Information & Communications Technology (Vocational Specialism)
- Information & Communications Technology (Mandatory)
- Leisure & Recreation
- Mathematical Applications
- Modern Languages
- Music
- Office Administration and Customer Care
- Religious Education
- Science
- Social Education
- Technology
- Visual Art
- Vocational Preparation & Guidance
- Sign Language

REMUNERATION: Payment will be made on the basis of the salary specified by the Department of Education and Skills for Youthreach Resource Persons.

ATTENDANCE: All Youthreach Resource Centres operate on a 37 hour working week.