

**YOUTHREACH RESOURCE POSITION**

**FURTHER EDUCATION AND TRAINING (FET)**

**PERSON AND JOB SPECIFICATION**

Duties of Youthreach Resource Person as outlined under Circular Letter 12/03:

• Responsibility to the Co-ordinator on a day to day basis for the delivery of the programme.

• Direct class contact in keeping with programme needs as required by the ETB subject to a maximum of 21 hours per week.

• Curriculum development and delivery, implementation of certification procedures

• Maintenance of discipline

• Development and monitoring of programme

• Assessment and monitoring of learners course work

• Conducting interviews of learners

• Administrative duties relevant to the post.

• To deputise when necessary for the Centre co-ordinator.

**Desirable Requirements:**

• Clear understanding and empathy with the philosophy of working with young people

• Good understanding of post and the work of Youthreach and WWETB

* Track record of service delivery and using own initiative

• A work history with demonstrates ability to accept change

* Experience in dealing directly with early school leavers and unemployed young people

• Experience in delivering accredited programmes to early school leavers and unemployed young people

• Qualification and experience in area of expertise

• Strong computer skills

• Empathy with young people

• High level of interpersonal skills

• Excellent standard of written, verbal and presentation skills

• Ability to adopt a flexible approach to achieve goals

• Ability to deliver modules/subject specific areas as per advertisement

• Training and/or experience in dealing with young people/early school leavers/people with disabilities

• Some experience of interacting with Community and Voluntary Organisations

• Ability to make linkages/connections/collaborate with other agencies

• Supervisory experience

 **Subjects covered in Youthreach Centres include the following:**

• Active Leisure Studies

• Agriculture/Horticulture

• Childcare: Community Care

• Craft & Design

• Dance

• Drama

• Engineering

• English & Communications

• Gaeilge Chumarsáideach

• Graphics and Construction Studies

• Hair & Beauty

• Hotel Catering & Tourism

• Information & Communications Technology (Vocational Specialism)

 • Information & Communications Technology (Mandatory)

• Leisure & Recreation

• Mathematical Applications

• Modern Languages

• Music

• Office Administration and Customer Care

• Religious Education

• Science

• Social Education

• Technology

• Visual Art

• Vocational Preparation & Guidance

• Sign Language

**REMUNERATION:**

Payment will be made on the basis of the salary specified by the Department of Education and Skills for Youthreach Resource Persons.

**ATTENDANCE**: All Youthreach Resource Centres operate on a 35 hour working week.