

Policy Area:	Self-Evaluation, Monitoring and Review-FET
Version:	1.0
Date:	08.07.21
Review:	July 2023
Responsibility:	<ul style="list-style-type: none">· Quality Assurance Steering Group· FET Management Team
Approval:	January 2022- QA Steering Group



1. Purpose

Waterford and Wexford Education and Training Board (WWETB) is committed to the development and refinement of its further education and training provision by way of formal monitoring, review and evaluation.

2. Scope

This policy statement covers the monitoring, review and evaluation processes of all WWETB-run programmes of education and training.

3. Definitions

FET

WWETB's further education and training provision.

Monitoring

This refers to the systems and processes associated with the recording of the inputs and outputs associated with further education and training and the routine checks associated with same.

Review

This refers to the inspection of the inputs and outputs associated with further education and training. A report may be produced.

Evaluation

This refers to the formal process of the measuring of WWETB service, provision or initiative. The process may be informed by both qualitative and quantitative data and involves key stakeholders. A formal report is produced.



4. Policy Statement

Waterford and Wexford Education and Training Board (WWETB) commits to the systematic monitoring of its services and provision. This monitoring forms part of the responsibility of specific roles within WWETB FET provision and the responsibility of the WWETB governance structure and oversight bodies.

WWETB commits to the collection and the review of information associated with FET provision. The organisation will formally seek learner input as part of the information that is reviewed. WWETB will act on elements of underperformance that are highlighted by way of review.

WWETB will engage in formal self-evaluation of its services and provision. Self-evaluation will be carried out in an authentic and valid manner and the reports associated with formal self-evaluation will be published and available to the general public as appropriate. Self-evaluation will inform planning and improvement in the organisation.

5. Review and Update

This policy statement will be reviewed within two years of approval. The supplementary FET procedures and guides which emanate from this statement will be reviewed as appropriate by the quality assurance oversight body and FET management in turn.