



Policy Area:	Supports for Learners- FET
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Responsibility:	<ul style="list-style-type: none">· Quality Assurance Steering Group· FET Management Team
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1. Purpose

Waterford and Wexford Education and Training Board (WWETB) is committed to supporting learners in their attainment of knowledge, skills and certification and doing so in a way that is;

- Formal and organised
- appropriate to the individual learner and their specific needs
- fair and equitable in the context of all other learners

2. Scope

This policy statement concerns the supports given by the organisation to learners on WWETB's further education and training courses.

3. Definitions

FET

WWETB's further education and training provision.

Support

Support refers to supplementary provision that is tailored to meet the specific learning needs of learners.

Fair

This refers to the structures and processes that are designed to ensure accountability, transparency, responsiveness, rule of law, stability, equity and inclusiveness, empowerment, and broad-based participation. In this case, the definition of the term 'fair' is applied to the provision of support for learner on WWETB-run FET courses.

Equitable

This refers to the distribution of resources based on the needs of the recipients in a manner that ensures that individual learners should not be unduly disadvantaged when compared with their peers.



4. Policy Statement

Waterford and Wexford Education and Training Board (WWETB) commits to the provision of formal supports to learners on its FET courses. These supports will engender accessibility and inclusivity across the provision.

Learners and prospective learners will be made aware of the supports available to them while on WWETB FET courses. Learner support will incorporate an array of different formats from information and specific designated resources, to access to designated support personnel.

WWETB will take due care for the personal needs of its learners in line with its statutory responsibilities and learners will have access to support that is pastoral in nature.

WWETB will support its staff with professional development opportunities to assist them in providing specific supports for learners. Learners will be periodically consulted on their experience and perceptions of the effectiveness and adequacy of supports. Furthermore, there will be mechanisms for learners to make representations to the organisation regarding general matters of concern to the learner body.

5. Review and Update

This policy statement will be reviewed within two years of approval. The supplementary FET policies, procedures and guides which emanate from this statement will be reviewed as appropriate by the quality assurance oversight body and FET management in turn.