

WWETB Quality Assurance System
External Authentication Report
 Version 1.0 January 2020

This report is completed by the External Authenticator. The report should be emailed to the Contractor, the Training Standards Officer and to other relevant persons as required.

Training Centre Location*			
Provider Name			
Date of External Authentication Visit		QQI Certification Date	

* Training Centre Location where the Training Standards Officer is based

Please indicate sample basis:

	Total learners sampled on this authentication visit

The sample authenticated in this EA Report should be viewed in conjunction with the relevant External Authentication Allocation Document for the appropriate certification period. Both of these documents should be retained for monitoring purposes.

External Authenticator Name (PRINTED)*:		Date:	
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*The receipt of the EA report by email constitutes an electronic signature



Please complete for each award / group of assessment results being authenticated.		Have the results been internally verified by the provider?	Was the documentation completed correctly (i.e. Assessment Sheets Summary Assessment Sheets, F12)?	Did all assessment results meet the award standard? (If no, identify the results changed)	For major awards, is the overall grade consistent with the rule statement for the award?	Are you recommending the results of this award for certification?	
Award Title and Award Code	F12 No.	Y/N	Y/N	Y/N	Y/N	Y/N	Comment
Specific Focus (Overall Comment)							

	Yes	No	Comments
Have recommendations in the previous EA Report been addressed?			

Recommendations:

Describe examples of good practice:

Identify areas for improvement:

Summary of authentication visit: Based on the evidence reviewed, please indicate which one of the following best summarises the authentication process at this training location ¹			
Very Effective <input type="checkbox"/>	Effective <input type="checkbox"/>	Acceptable <input type="checkbox"/>	Unsatisfactory <input type="checkbox"/>

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Very Effective: The training location is very effective at implementing the assessment process and procedures as required.

Effective: The training location is effective at implementing the assessment process and procedures with some minor areas for improvement.

Acceptable: The training location is acceptable at implementing the assessment process and procedures, with a number of minor and/or signification areas requiring improvement.

Unsatisfactory: The training location is unsatisfactory with a number of areas which may threaten the integrity of the assessment process.