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Waterford and Wexford
Education and Training Board

PLC COURSES

2024/5



QQI Level 5 Awards

Study at our new state-of-the-art facility
Wexford College of Further
Education & Training
All of our PLC courses are fully accredited
and eligible for SUSI / Back to Education
Allowance



Selskar College

Wexford College of Further Education & Training
Whitemill Industrial Estate
Wexford
Y35 XR22

Principal

Mr. Michael Weafer

Further Education Director

Mr. John Connolly

Guidance Counsellors

Ms. Marie Colfer
Mr. Kieran Kinsella

College Administrator

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CONTACTING THE COLLEGE

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WELCOME MESSAGE

Welcome

Welcome to Selskar College of Further Education. Whether you're returning to education, thinking of a change of direction or continuing your studies directly from school, we are here to help, advise and steer you on the road to success. We have many years of experience in the Post Leaving Certificate arena with a very experienced team of teachers and tutors, quality and assurance guaranteed, excellent results and successfully graduated students who are now leaders within the community in their chosen fields.

We provide a wide range of courses, nationally recognised qualifications and the opportunity to launch an exciting journey on the course of your dreams. Work Experience will give you the edge in the marketplace. A wide range of up to the minute modules will offer you the opportunity to try out areas of learning in your chosen field before committing to further learning or going straight into the workforce. Whether you have decided to defer a course in university or are undecided about where to go from here and need guidance, we can offer you direction, certainty and experience. Our third level links programme will connect you with the field of learning that suits you and offer you the chance to further your studies even more. Following a further education programme will give you the knowledge and expertise to enhance your portfolio, do research, improve your skills and abilities in presentations, assignments and interviews, develop a network and give you the confidence to take another step forward to a more successful life and career. Congratulations on choosing a further education course and for choosing Selskar College. You have taken the right first step. We will be here to guide you on the rest of that journey. We look forward to getting to know each of you and wish you every success.

Michael Weafer

Principal

WHY CHOOSE SELSKAR COLLEGE?

Benefits of studying at Selskar College:

- Nationally and internationally recognised qualifications
- Non CAO application
- No tuition fees
- Maintenance grants are available
- Opportunities for progression to Further and Higher Education
- Courses geared towards employment
- Friendly, inclusive environment
- Committed and experienced staff

Learners at Selskar College include:

- School leavers
- Mature learners
- Graduates
- International learners
- Second-chance learners
- Recently unemployed
- Learners seeking employment
- Learners seeking to progress to Third Level



GENERAL INFORMATION



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Quality and Qualifications Ireland (QQI)

On 6th November 2012, Quality and Qualifications Ireland (QQI) was established as a new integrated agency (replacing FETAC, HETAC, NQAI and incorporating the functions of IUQB). Awards and qualifications formerly made by FETAC continue to be recognised, because they are on the National Framework of Qualifications. All awards at Selskar College are recognised at Level 5 on the NFQ. All learners enrolling on courses at Selskar College who successfully complete their course of study will receive QQI Certificates.

Guidance and Counselling

This service is available to all learners throughout the year on an individual basis. The Guidance Counsellor is available to discuss all aspects of course work and to assist in future career and course decisions. All counselling and support is offered on a confidential basis. Career workshops and talks are also scheduled throughout the year.

Learner Code of Conduct

Learners are expected to conduct themselves in a manner appropriate to Further Education. Selskar College regulations are broadly based on practices found in the workplace, in terms of attendance, punctuality, treatment of fellow learners and members of staff, work input, study habits, attitude and completion of course work. This includes health and safety awareness and practice.

Work Experience

Work experience is an integral part of all Selskar College Courses. Learners are encouraged to select work placements that match their career needs. Learners often secure offers of employment following work placement.

STUDENT SERVICES CONTRIBUTION



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The Students Services Fee of €200 is to cover such things as photocopying, equipment, licenses etc. applies. The Student Services Contribution is non-refundable.

The Student Services Contribution is payable upon registration. Payment may be broken down into stages if required, in which case one third of the Student Services Contribution is due at enrolment with the balance payable by the end of Term 1.

GRANTS & ALLOWANCES



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Student Maintenance/Fee Grant Application

All new student grant applications should be made online to SUSI (Student Universal Support Ireland) through their website www.susi.ie

Grant applications for the 2024/25 academic year will open when the 2024 Grants Scheme is announced by the Department of Education and Skills. Applicants who wish to apply for Maintenance/Fee Grant should first check their eligibility at www.susi.ie

The Back to Education Allowance (BTEA)

The Back to Education Allowance (BTEA) is run by the Department of Social Protection. Detailed information on the BTEA Scheme and eligibility is available from your local Social Welfare Office.

Key Features of BTEA are:

- BTEA learners are not required to sign-on at a local Social Welfare Office while participating in the scheme.
- The weekly Social Welfare payment will be paid into the student's bank or post office account.
- Earnings from part-time employment do not affect your BTEA payment – however it might affect your Rent Allowance.

Further details about the BTEA Scheme are available on the Department of Social Welfare website www.welfare.ie

ADMISSIONS



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Admissions to all courses are subject to the regulations and policies of Selskar College.

- Places will be offered on first-come, first-served basis and upon successful completion of the application process
- An offer of a place is conditional on meeting relevant entry requirements
- All applications received will be treated in a fair and equal manner
- In exceptional circumstances Selskar College reserves the right to refuse admission
- Repeat learners where readmitted are liable for full fees
- The simple four step admission process is outlined on page 8

Entry Requirements

- Leaving Certificate five passes or
- Leaving Certificate Applied or
- Leaving Certificate Vocational Programme or
- Any relevant QQI Level 4 Award or
- Other equivalent qualifications
- Mature Applicants with relevant experience
- An Informal Interview
- Applicants may require garda vetting

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Applicants with Additional Needs

Selskar College welcomes applications from learners with additional needs. Selskar College will endeavour to provide appropriate supports and services for all learners with disabilities or specific learning difficulties to access its courses, within the limits of available resources. Funding may be available from the Department of Education and Skills (DES) and the ESF under the Higher Education Authority Fund for Learners with Disabilities. Learners with a wide variety of disabilities are supported, including those with a Visual Impairment, Deaf/Hard of Hearing, Physical Disability, Mental Health Conditions, Specific Learning Difficulties such as Dyslexia and Developmental Coordination Disorders such as Dyspraxia. The services and supports available to individual learners will depend on the grant allocated by the HEA.

An information sheet and a supplementary application form for learners with additional needs is available from Selskar College. Documentary evidence verifying the learner's Disability/ Specific learning difficulty must be provided with the completed supplementary application form. Completed forms should be returned to the Further Education Director when applying for a course.



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HOW TO APPLY

see table below for information on how to apply:

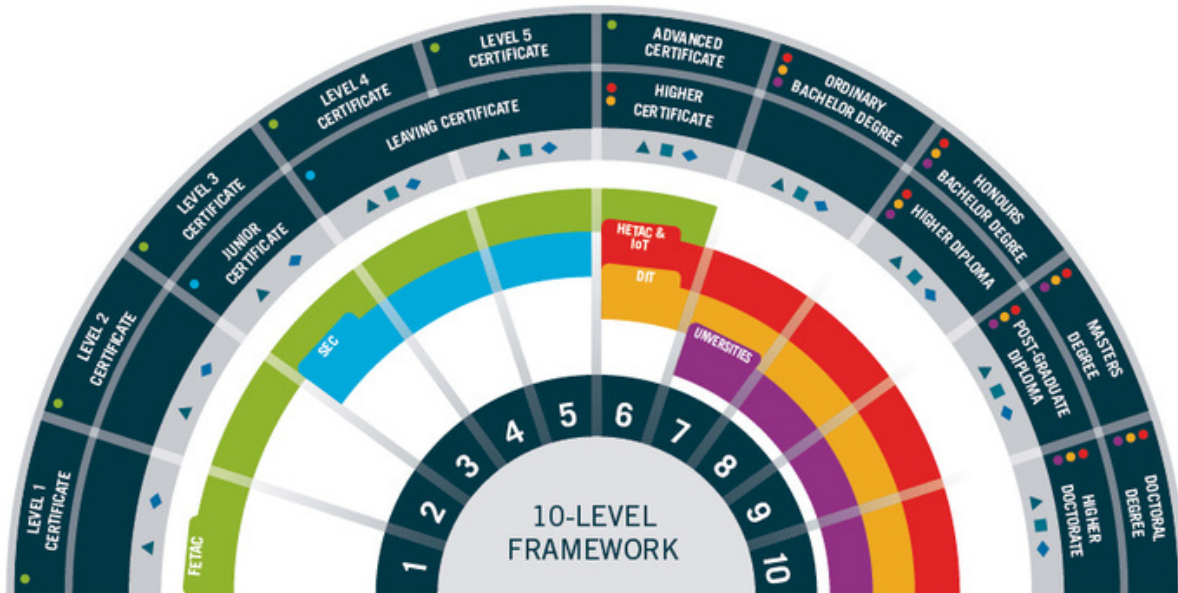
Application Form(s)	Information	
Complete the PLC Application Form and Supplementary Application Form (if required) in full.	<ul style="list-style-type: none">• Both forms are available from the college office or may be downloaded from www.selskarcollege.ie where you can also apply online.• Applications open in Spring 2024. Late applications will be considered subject to availability of places.• Places are offered on a first-come first-served basis subject to meeting entry requirements.	
Interview	Information	
All applicants are called for informal interview in May & June.	<ul style="list-style-type: none">• Applicants will be notified of interview time and date by email using the contact information supplied on the application form. It is the applicant's responsibility to notify Selskar College of any changes to personal details submitted.• Failure to complete the interview process may result in your place being offered to another applicant.• Applicants are notified within 10 working days of the interview result.• A conditional offer means that a place on the course is being offered subject to the entry requirements being met.• An unconditional offer means that you have been successful and a place has been reserved for you on the course.	
Registration	Information	Fees Due
All applicants are required to register for their course in September.	<ul style="list-style-type: none">• Successful applicants will be notified of the registration date.• Failure to complete registration may result in your place being offered to another applicant.	<ul style="list-style-type: none">• Student Services Fee €200• Additional Training/Certification/Materials Fees (<i>applicable to certain courses</i>)
All supporting documentation such as original birth certificate, copy of medical card, grant application or grant award document, VTOS, BTEA etc. are also due on registration. Payment can be made electronically on registration.		
Course Start	Information	
All courses commence in September	<ul style="list-style-type: none">• Induction and commencement dates are notified to all successful applicants.• Once all fees have been paid and documentation received, the learner is deemed fully enrolled.• No late offers for courses will be made after 27th September 2024.	



PROGRESSION

All courses at Selskar College offer certification under Quality and Qualifications Ireland (QQI). QQI operates a National Framework of Qualifications (NFQ), which consists of ten levels of education and training in Ireland. This framework is designed to enable access and progression opportunities and so that different levels of qualifications can be commonly recognised at home and abroad.

The National Framework of Qualifications (NFQ)



AWARDING BODIES

- FETAC - awarded by Quality and Qualifications Ireland (QQI)
- SEC - State Examinations Commission (Department of Education and Skills)
- HETAC - awarded by Quality and Qualifications Ireland (QQI)
- IoT - Institutes of Technology
- DIT - Dublin Institute of Technology
- Universities

AWARDS IN THE FRAMEWORK

There are four types of award in the National Framework of Qualifications:

- ▲ Major Awards: named in the outer rings, are the principal class of awards made at a level
- Minor Awards: are for partial completion of the outcomes for a Major Award
- Supplemental Awards: are for learning that is additional to a Major Award
- ◆ Special Purpose Awards: are for relatively narrow or purpose-specific achievement



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PROGRESSION

ROUTE 1: Since 2015 Selskar College has special links with the South East Technological University (SETU), whereby Selskar College students holding a Major QQI Level 5 Award can apply through the CAO for direct entry to a significant number of linked courses.

Details of the linked courses can be found on the website www.setu.ie
Under the terms of the agreement students must:

- Apply to CAO by 1st February
- Submit a copy of their CAO application with CAO number and course choices to Selskar College by 3rd February
- Meet the minimum entry requirements
- Attend a mandatory Progression Workshop on designated date (late April/ early May) prior to offer

ROUTE 2: The Higher Education Links Scheme

This scheme links QQI Level 5 Certificates and Level 6 Advanced Certificates to reserved places on a variety of Higher Education programmes. QQI applicants submit their Third Level applications to the CAO. Universities and Institutes of Technology both offer places on the scheme but in slightly different ways:

- Universities only offer places from a reserved quota for QQI award holders
- Institutes of Technology generally accept applications based on QQI award in open competition with Leaving Certificate candidates; However they may also offer places through reserve quotas for QQI applicants only, for example to some Nursing Degree programmes.

There are a number of courses with specific module requirements – for information contact the Admissions Office of the particular Higher Education Institution. There are approximately 38 institutions offering progression links to 3rd level via level 5 and some level 6 awards, for details of participating institutions please see www.cao.ie



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ABOUT OUR COURSES

What We Offer

At Selskar College we offer a wide range of full-time courses across a broad range of areas of study from Nursing & Healthcare to Psychology, Social Studies and Childcare to Art Craft & Design.

Undertaking a Level 5 Post-Leaving Cert course will provide you with the opportunity to try a new area of study before committing to a full-time third level course or to up-skill & re-train for a change of career.

Our courses are suitable for mature learners returning to education or for students who have completed Leaving Certificate. We look forward to welcoming you to Selskar College and to being part of your journey of discovery and achievement!



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NURSING STUDIES

5M4339

Course Description

This course is a one-year introduction to the theory and practice of public and community health which serves as a foundation for those who wish to pursue a career in the nursing profession. Students undertaking this course can also apply for training positions in General, Psychiatric, Intellectual Disability and Children's Nursing.

WORK EXPERIENCE
COMMUNICATIONS
ANATOMY & PHYSIOLOGY
SAFETY & HEALTH AT WORK
NURSING THEORY & PRACTICE
HUMAN GROWTH & DEVELOPMENT
INFECTION PREVENTION & CONTROL
CARE OF THE OLDER PERSON
CARE SUPPORT
CARE SKILLS



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HEALTHCARE SUPPORT

5M4349

Course Description

One-year foundation course for those intending to work as healthcare support staff. This course is designed to develop the knowledge, skills and competencies needed to underpin healthcare practice. The course modules integrate theory and practice with a strong emphasis on learning in the workplace. This recognised qualification enables progression to further study in Healthcare or Nursing at third level or direct employment in roles such as healthcare assistant, healthcare support worker, hospital or nursing home care assistant.

WORK EXPERIENCE

COMMUNICATIONS

SAFETY & HEALTH AT WORK

HUMAN GROWTH & DEVELOPMENT

INFECTION PREVENTION & CONTROL

CARE OF THE OLDER PERSON

INTERCULTURAL STUDIES

SOCIAL STUDIES

CARE SUPPORT

CARE SKILLS



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STAGE 1 EARLY LEARNING & CARE

5M21473

Course Description

This course will provide you with the knowledge and practical skills necessary to work in a range of childcare and early years services for children aged 0-6 years. Successful learners are awarded a nationally and internationally recognised certificate in the theory and practice of Early Learning and Care. Learners who successfully complete this award can progress to the Level 6 Advanced Certificate in Early Learning and Care. It is suitable for both school-leavers and for experienced mature persons seeking a formal qualification.

PROFESSIONAL PRACTICE PLACEMENT IN EARLY LEARNING & CARE
CHILDRENS RIGHTS, LEGISLATION & REGULATION
EARLY CHILDHOOD GROWTH & DEVELOPMENT
CURRICULUM, PLAY & CREATIVE STUDIES
UNDERSTANDING AND ASSISTING CHILDREN WITH ADDITIONAL NEEDS
HOLISTIC CARE OF CHILDREN



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APPLIED SOCIAL STUDIES

5M2181

Course Description

The Applied Social Studies course is designed to introduce students to the area of sociology and applied social studies and to develop their understanding and awareness of social issues in their own lives and society in general. Students develop basic research skills and learn to recognise the complexity of social issues. Students can progress to further study at 3rd level or enter direct employment in roles such as youth-worker, support-worker or disability carer.

WORK EXPERIENCE
COMMUNICATIONS
INTERCULTURAL STUDIES
SAFETY & HEALTH AT WORK
RESEARCH & STUDY SKILLS
SOCIAL STUDIES
CARE SUPPORT
PSYCHOLOGY



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PSYCHOLOGY WITH SNA

5M4468

Course Description

This course leads to a QQI Level 5 award in Community Health Services. This course provides learners with the opportunity to engage with the theoretical and practical underpinnings associated with the role of the Special Needs Assistant which will equip them to fulfil a pivotal role in a classroom setting. This course also provides learners, with an interest in psychology, to explore key approaches to understanding human behaviour and facilitate their application to a variety of care professional settings.

WORK EXPERIENCE
COMMUNICATIONS
PSYCHOLOGY
HUMAN GROWTH & DEVELOPMENT
SPECIAL NEEDS ASSISTING
INTERCULTURAL STUDIES
SOCIAL STUDIES
CARE SUPPORT



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RECEPTION & CUSTOMER CARE SKILLS

5M2102

Course Description

This one-year Level 5 Award course will equip learners with a diverse range of skills for the modern office environment. With an emphasis on customer care, it will particularly equip learners for reception duties in a range of environments. It caters for those at entry level or those wishing to upskill and/or change career/return to the workplace. You will develop general office skills and become technically proficient in an administration/office environment.

WORK EXPERIENCE
COMMUNICATIONS
BUSINESS ADMINISTRATION
CUSTOMER SERVICE
TEXT PRODUCTION
BUSINESS ENGLISH
DIGITAL MEDIA TECHNOLOGY
DESKTOP PUBLISHING
MARKETING PRACTICE



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BUSINESS & OFFICE ADMINISTRATION

5MI997

Course Description

This one-year Level 5 Award course is designed to provide learners with a high level of proficiency in administrative, business and IT skills. It caters for those at entry level or those wishing to upskill and/or change career/return to the workplace. Learners will develop general office skills and become technically proficient in an administration / office environment. Once this course is completed learners would be ready to go straight into employment if they wish, or pursue further education in a related area.

WORK EXPERIENCE
COMMUNICATIONS
INFORMATION & ADMINISTRATION
WORD PROCESSING
SPREADSHEET METHODS
TEXT PRODUCTION
DESKTOP PUBLISHING
CUSTOMER SERVICE



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PRE 3RD LEVEL

5M3114

Course Description

This course provides a foundation for those wishing to study at Third Level. It also introduces students to methods of study, writing skills and research techniques that are necessary for successful participation in 3rd Level courses and cultivate the skills and knowledge necessary to become a life-long learner. Students are provided the opportunity to explore a variety of specialist modules. This course also supports students to develop strong academic writing and ICT skills. Students taking this course may have already accepted and deferred a CAO offer at a third level institution and may wish to utilise this course to prepare for the challenges of 3rd level.

WORK EXPERIENCE
COMMUNICATIONS
RESEARCH & STUDY SKILLS
HUMAN GROWTH & DEVELOPMENT
INTERCULTURAL STUDIES
WORD PROCESSING
SOCIAL STUDIES
PSYCHOLOGY



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ART CRAFT DESIGN

5M1984

Course Description

A one-year full-time practical course providing students with an introduction to the various forms of art and design. It provides an excellent opportunity for students to prepare a high-quality portfolio of work for entry into third level art and design courses. The course consists largely of studio-based assignments and project work. This is complimented by visits to local and national exhibitions and art galleries. Past students of this course have progressed to further study at a number of art colleges in Ireland and abroad.

WORK EXPERIENCE

COMMUNICATIONS

DRAWING

PAINTING

SCULPTURE

DESIGN SKILLS

PRINTMAKING SKILLS

COMBINED MATERIALS

APPRECIATION OF ART CRAFT DESIGN

TESTIMONIALS

Fergus Doyle

Technical Officer, SETU Wexford Campus

ART CRAFT DESIGN COURSE

"I came from a socially disadvantaged background, leaving school with no qualifications and now I enjoy teaching Art at 3rd level all down to taking that first step into the PLC and trusting the encouraging staff at Selskar College."



Jonathan Breen

PRE-3rd LEVEL COURSE

"The College had a great atmosphere and the lecturers were extremely supportive and approachable. The Pre-3rd Level course prepared me for the academic writing, presentation, research and communication skills required for college. I would highly recommend this course to anyone thinking about entering third level education. "



STUDENT TESTIMONIALS



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Fiona Keane

Applied Social Studies

"As a mature student I was extremely nervous, it had been an age since experiencing a learning environment. I shouldn't have been. All the tutors were amazing and extremely encouraging."



Ita Grattan

Art Craft Design

"I always loved art, but did not have the confidence to study it in secondary school. My year in Selskar College was inspirational, one of the best years of my life. I went on to study at 3rd level and graduated with a BA (Hons.) in Fine Art."



Joanne Donnelly

Art Craft Design

"I was nervous starting because it hadn't studied in 35 years but that didn't matter, there were no presumptions made about what I should be able to do, but there was plenty of help when I found it hard understanding something."



Sadhbh Roche

Applied Social Studies

The course covered wide and interesting topics. I felt supported and encouraged. I would highly recommend this college to anyone, particularly mature students who may feel hesitant about returning to education."

Vladlena Bukovska

Healthcare Support

"Excellent course regardless of your end goal; equally good for third level progression or employment. Allowed me to pursue my dream of becoming a nurse. Great staff, kind and understanding. Can't recommend highly enough."

Sandra Ryan

Art Craft Design

"Returning to education as a mature student was a life changing decision for me. It gave me renewed self-confidence, boosted my self-esteem and provided a great stepping stone for my future studies. "

STUDENT TESTIMONIAL

Oonagh Latchford

"I had always made art - but other than school, I had no formal training. I returned to education as a mature student and the PLC was a great option for me, as with a very young family, I was not convinced that the commitment of a degree course was a viable option.

The guidance, tuition and encouragement I received in Selskar convinced me that it was. I thoroughly enjoyed every minute of the PLC course and it ignited in me a desire to study further - and gave me the confidence to do so. Following the course, I went on to gain a BA (hons) in Art. I now work as a full-time visual artist."



Ciaran Bowen

"Before I started the art course at WWETB I knew I wanted to pursue a career in art but at the time didn't know what the right path for me was. In the course the tutors offered continuous support and advice that was highly beneficial. My time there really gave me the foundation and necessary tools to help me to progress into 3rd level and further. I have to say looking back the course was informative and to say it was an excellent decision for me."





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Next Steps...

Application forms are available from the college office or our website at www.selskarcollege.ie

All courses commence in September
For further information contact

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