

Applications are invited from suitably qualified persons for the following:

**SCHOOL SECRETARY (GRADE III CLERICAL OFFICER)**

**ST. DECLAN’S COMMUNITY COLLEGE**

**PERMANENT CONTRACT – 17.5 HOURS PER WEEK**

Application form and full details for the above position may be obtained from <https://www.wwetb.ie/about/organisation/human-resources/vacancies/>

Completed applications should be returned to [vacancies@wwetb.ie](mailto:vacancies@wwetb.ie) by **4:00pm on 15/07/2025.**

Shortlisting may apply.

Canvassing by or on behalf of the candidate will automatically disqualify.

Late applications will not be accepted.

All appointments are subject to the sanction of the Minister for Education.

WWETB is an equal opportunities employer.

